Covid-19 Supplementary Risk Assessment

ART LESSONS

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| Owner: | Carl White | | |
| Consultees: | Tony Johnson, Anthony Bullock | | |
| Version: | 5  ***This document will be updated in line with DfE and Government guidance. Please visit*** [***www.bradfordmusiconline.co.uk***](http://www.bradfordmusiconline.co.uk) ***regularly to ensure that you have the most up to date risk assessment.*** | | |
| Date of assessment: | 14/9/2020 | Review date (max 1 yr): | 30th June 2021 |

# Description of activity

Whole-class Arts Lessons

# References to related risk assessments

If there is a pre-existing risk assessment for this activity, refer to it here. You may also want to link to your risk assessment for collecting in and reallocating instruments.

# Existing control measures

These are the things you already do, or are inherent in the activity, that reduce the risks.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Hazard** | **Who is at risk?** | **Control measure(s)** | **Who is responsible?** |
| 1 | Understanding school adaptations and Risk Assessment to Co-Vid19 | MAS Staff | Initial meeting with MAS staff member and school SLT member to run through the school risk assessment and practicalities. Identify any higher risk children and what PPE and additional risk assessments are associated. | MAS Staff |
| 2 | Airborne transmission | Everyone | Teacher(s) and pupils to be at least 2m from nearest Student and adult at all times. PPE should be worn if 2m cannot be achieved. | MAS Staff |
| 3 | Airborne transmission | Adults | Teacher(s) at least 2m from nearest pupil and adult. Liaise with school staff to ensure room set up allows for adequate spacing. Ensure that movement around the class room is minimal and flag immediately with school where this is not possible. Do not to stand directly in front of pupils | MAS Staff |
| 4 | Surface transmission via art equipment | Everyone | Sharing equipment is not considered safe.  Pupils to have individual equipment provided by school and teacher demonstration equipment. Teachers must not use student’s equipment even if there is a problem. No equipment should be touched by anyone bar the person it has been issued to. | MAS Staff |
| 5 | Surface transmission | Everyone | Each student will be issued own paper copies of ART HUNTS or other resources when used and not share.  Online or IT based resources can be used if students have individual iPad or similar device assigned and managed by school. | MAS Staff |
| 6 | Airborne transmission | Everyone | Ventilation is key. Open windows before the start of the session or work outside if appropriate. If windows are closed on entry, ensure that they are opened. Where the teacher is in situ for extended time, It may be necessary to schedule breaks to ventilate the room and to consider wearing a facemask where windows are not available or sufficient. | MAS staff |
| 7 | Surface transmission via equipment used for showing arts examples | MAS Staff | Clean PC, IT equipment. Do not assume that this has been done for you prior to arrival. | MAS staff |
| 8 | Surface transmission via equipment used for showing arts examples | MAS Staff | MAS to clearly label own equipment before delivery to ensure that it is only used by you. | MAS Staff |
| 9 | Surface transmission via behaviour management | MAS Staff | MAS Staff to use in school rewards and sanctions only. Do not issue stickers or certificates. | MAS Staff |

# Initial risk rating

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| How likely is the activity to result in actual harm (1-5)? |  |  | **Likelihood**  less more | 5 |  |  |  |  |  |
|  | 4 |  |  |  |  |  |
|  | 1 |  | 3 |  |  |  |  |  |
| How severe would the consequences be (1-5)? |  |  | 2 |  |  |  |  |  |
|  | 1 |  |  |  |  |  |
|  | 2 |  |  | 1 | 2 | 3 | 4 | 5 |
| **Risk rating (likelihood x severity)** | **2** |  |  |  | better worse  **Severity** | | | | |

# Additional control measures

These are new measures identify to reduce the risk rating. It is usually easier (and it is perfectly acceptable) to reduce the likelihood of harm rather than the severity.

It is not necessary to implement additional control measures for every hazard identified. Prioritise the hazards you have identified and ensure that control measures are reasonable and proportionate.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Hazard** | **Who is at risk?** | **Control measure(s)** | **Who is responsible?** |
| 1 | Airborne transmission | Teacher | Mask and/or screen advisable as directed by schools risk assessment | MAS staff |
| 2 | Airborne transmission (vulnerable teacher) | Teacher | Follow any additional arrangements made direct with the service manager (individual staff basis) | MAS staff |
| 3 | Airborne transmission (vulnerable pupils) | Pupil or pupils | Follow additional risk assessment advice provided by school. Initial conversation in school to identify any higher risk children and what PPE and additional risk assessments are associated. Make additional provision for support staff to be in the room and ensure that they are aware of this document. | MAS staff |
| 4 | A child develops symptoms of COVID-19 during session delivery, the staff member could be exposed to infection | Everyone | Risk assessment conducted by the school, following government guidelines.   * Staff member will alert school staff as per risk assessment * Social distancing will have been observed where possible * Child will be isolated from group if symptomatic * Child will be sent for testing by school * Staff member will be informed of outcome of test * Staff member will isolate if child is positive and access COVID-19 testing   Staff to ensure timetable up to date and records all contacts with schools via Paritor on a daily basis. Where a child tests positive the staff member will isolate for 14 days from the date of contact and be referred for a test .  If the staff member subsequently tests positive, all contacts will be informed by manager | MAS Staff |
| 5 | A child develops symptoms of COVID-19 within 14 days of a staff member delivering a session within school, the staff member could have been exposed to infection | Everyone | Risk assessment conducted by the school, following government guidelines.   * School will alert staff member by telephone and follow up email to staff member and identified manager   Staff to ensure timetable up to date and records all contacts with schools via Paritor on a daily basis.  Where a child tests positive the staff member will isolate for 14 days from the date of contact and be referred for a test  If the staff member subsequently tests positive, all contacts will be informed by manager | MAS Staff |
| 6 | The staff member develops symptoms of COVID-19 during a session | Everyone | Staff to remain at home if displaying one of the following symptoms:  • **High temperature**  **• Persistent cough**  **• Loss of taste of smell**  Staff to ensure timetable up to date and records all contacts with schools via Paritor on a daily basis  If symptoms develop during a session the staff member must leave the site immediately, informing an identified member of staff and manager  The staff member must obtain a test and report the results to their manager and the identified senior member of staff in school  If the staff member test positive for COVID-19, children who have been in contact will be requested to isolate for 14 days | MAS Staff |

# Residual Risk rating

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| How likely is the activity to result in actual harm (1-5)? |  |  | **Likelihood**  less more | 5 |  |  |  |  |  |
|  | 4 |  |  |  |  |  |
|  | 3 |  | 3 |  |  |  |  |  |
| How severe would the consequences be (1-5)? |  |  | 2 |  |  |  |  |  |
|  | 1 |  |  |  |  |  |
|  | 3 |  |  | 1 | 2 | 3 | 4 | 5 |
| **Risk rating (likelihood x severity)** | **9** |  |  |  | better worse  **Severity** | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Risk rating:** | **1-6** | Green | Monitor to ensure control measures are implemented consistently and that the rating remains valid. |
|  | **8-12** | Amber | Try to identify additional controls to reduce the risk. Ensure that control measures are implemented consistently and look to improve by the next review. |
|  | **15-25** | Red | Cease this activity until additional controls can be put in place to manage the risk. |

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| --- | --- | --- | --- | --- |
| **Date communicated to staff/volunteers:** | |  | | |
| **Signed:** |  | | **Date:** |  | |
| **Name:** |  | | **Position:** |  | |

# Remember:

* This is a legal document: you must do (or ensure that people working for you do) what you say in it.
* Risk assessments must be reviewed at least annually or when there is an incident, i.e. in this case, if someone falls ill after taking part in the activity.
* For the purposes of Health & Safety, if you have not recorded it, you have not done it.