

# Covid-19 Supplementary Risk Assessment

Whole-Class Ensemble Tuition (non-blown instruments)

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Consultees:	Tony Johnson, Felicity French, Judith Lawler, Richard Field		
Version:	7 <i>This document will be updated in line with DfE and Government guidance. Please visit <a href="http://www.bradfordmusiconline.co.uk">www.bradfordmusiconline.co.uk</a> regularly to ensure that you have the most up to date risk assessment.</i>		
Date of assessment:	24/5/21	Review date (max 1 yr):	21 <sup>st</sup> June 2021

## Description of activity

**Whole class and small group Guitar and Ukulele tuition.** If specific to a group, school or situation, provide details such as where it takes place (site, space, room) numbers involved, equipment and who leads the activity. *Refer to WCET Singing risk assessment if using vocal work.*

## References to related risk assessments

If there is a pre-existing risk assessment for this activity, refer to it here. You may also want to link to your risk assessment for collecting in and reallocating instruments.

## Existing control measures

These are the things you already do, or are inherent in the activity, that reduce the risks.

	Hazard	Who is at risk?	Control measure(s)	Who is responsible?
1	Understanding school adaptations and Risk Assessment to Co-Vid19	MAS Staff	First visit to a school, MAS staff to run through the school risk assessment and practicalities with appropriate member of school staff. Identify any higher risk children and what PPE and additional risk assessments are associated.	MAS Staff
2	Airborne transmission	Everyone	All participants respect social distancing of at least 2m.	MAS Staff
3	Airborne transmission	Adults	Staff must wear face shields .Teacher(s) at least 2m from nearest player at all times. Liaise with class teacher to ensure table set up allows for adequate spacing wherever possible. Ensure that movement around the classroom is minimal and flag immediately with school where this is not possible.	MAS Staff



			PPE should be worn if 2m cannot be achieved.	
4	Surface transmission via touch surfaces (handling and playing)	Everyone	Enhanced hand hygiene is routinely observed. Instruments that are not mouth-blown can be shared but additional cleaning is required. See <a href="#">MM guide</a> for further information.	MAS Staff
5	Surface transmission	Everyone	Resources mainly taught by ear. If required, words are projected onto screen but not printed or distributed.	MAS Staff
6	Surface transmission via equipment used for playing backing tracks or accompanying	Teacher	Clean PC, IT equipment or CD player for backing track or piano/keyboard. Refer to <a href="#">Music Mark's guidance</a> for advice on cleaning equipment. Do not assume that this has been done for you prior to arrival.	MAS Staff
6	Surface transmission via amps and effect equipment.	Everyone	Knobs, buttons, sliders etc on ICT equipment, amplifiers, CD/MP3 players and so forth should be wiped with antiseptic wipes. Do not use sprays or soaked cloths, to avoid liquids getting inside equipment. Always unplug from the mains before cleaning.	MAS Staff
7	Airborne transmission	Everyone	Ventilation is key. Open windows before the start of the session or sing outdoors. If windows are closed on entry, ensure that they are opened.	MAS staff
8	Surface transmission via behaviour management and practice diaries	MAS Staff	MAS Staff to use in school rewards and sanctions only. Do not issue stickers or certificates. Practice diaries not to be used (use Google classroom or online alternative)	MAS Staff

Initial risk rating

How likely is the activity to result in actual harm (1-5)?	3
How severe would the consequences be (1-5)?	3
<b>Risk rating (likelihood x severity)</b>	<b>9</b>

Likelihood	more	5					
		4					
		3					
		2					
	less	1					
		1	2	3	4	5	
		better			worse		
		<b>Severity</b>					

## Additional control measures

These are new measures identify to reduce the risk rating. It is usually easier (and it is perfectly acceptable) to reduce the likelihood of harm rather than the severity.

It is not necessary to implement additional control measures for every hazard identified. Prioritise the hazards you have identified and ensure that control measures are reasonable and proportionate.

	Hazard	Who is at risk?	Control measure(s)	Who is responsible?
1	Airborne transmission	Teacher	Face shields must be worn.	MAS staff
2	Airborne transmission (vulnerable teacher)	Teacher	Follow any additional arrangements made direct with the service manager (individual staff basis)	MAS staff
3	Airborne transmission (vulnerable pupils)	Pupil or pupils	Follow additional risk assessment advice provided by school. Initial conversation in school to identify any higher risk children and what PPE and additional risk assessments are associated.	MAS staff
4	A child develops symptoms of COVID-19 during session delivery, the staff member could be exposed to infection	Everyone	Risk assessment conducted by the school, following government guidelines. <ul style="list-style-type: none"> <li>• Staff member will follow the MAS activity risk assessment and ensure face shield is worn.</li> <li>• Staff member will alert school staff as per risk assessment</li> <li>• Social distancing will have been observed where possible</li> <li>• Child will be isolated from group if symptomatic</li> <li>• Child will be sent for testing by school</li> <li>• Staff member will be informed of outcome of test</li> <li>• Staff member will isolate if child is positive and access</li> </ul>	MAS Staff

			<p>COVID-19 testing</p> <p>Staff to ensure timetable up to date and records all contacts with schools via Paritor on a daily basis. Where a child tests positive the staff member will isolate for 10 days from the date of contact and be referred for a test .</p> <p>If the staff member subsequently tests positive, all contacts will be informed by manager</p>	
5	A child develops symptoms of COVID-19 within 14 days of a staff member delivering a session within school, the staff member could have been exposed to infection	Everyone	<p>Risk assessment conducted by the school, following government guidelines.</p> <ul style="list-style-type: none"> <li>• Staff member will follow the MAS activity risk assessment and ensure face shield is worn.</li> <li>• School will alert staff member by telephone and follow up email to staff member and identified manager</li> </ul> <p>Staff to ensure timetable up to date and records all contacts with schools via Paritor on a daily basis. Where a child tests positive the staff member will isolate for 10 days from the date of contact and be referred for a test</p> <p>If the staff member subsequently tests positive, all contacts will be informed by manager</p>	MAS Staff
6	The staff member develops symptoms of COVID-19 during a session	Everyone	<p>Staff to remain at home if displaying one of the following symptoms:</p> <ul style="list-style-type: none"> <li>• <b>High temperature</b></li> <li>• <b>Persistent cough</b></li> <li>• <b>Loss of taste of smell</b></li> </ul> <p>Staff to ensure timetable up to date and records all contacts with schools via Paritor on a daily basis</p> <p>If symptoms develop during a session the staff member must leave the site immediately, informing an identified member of staff and manager</p>	MAS Staff

			<p>The staff member must obtain a test and report the results to their manager and the identified senior member of staff in school</p> <p>If the staff member test positive for COVID-19, children who have been in contact will be requested to isolate for 10 days</p>	
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### Residual Risk rating

How likely is the activity to result in actual harm (1-5)?	1
How severe would the consequences be (1-5)?	1
<b>Risk rating (likelihood x severity)</b>	<b>2</b>

<b>Likelihood</b>	more	5					
		4					
		3					
		2					
	less	1					
			1	2	3	4	5
			better		worse		
			<b>Severity</b>				

<b>Risk rating:</b>	<b>1-6</b>	<b>Green</b>	Monitor to ensure control measures are implemented consistently and that the rating remains valid.
	<b>8-12</b>	<b>Amber</b>	Try to identify additional controls to reduce the risk. Ensure that control measures are implemented consistently and look to improve by the next review.
	<b>15-25</b>	<b>Red</b>	Cease this activity until additional controls can be put in place to manage the risk.

**Date communicated to staff/volunteers:** \_\_\_\_\_

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Position:** \_\_\_\_\_

### Remember:

- This is a legal document: you must do (or ensure that people working for you do) what you say in it.
- Risk assessments must be reviewed at least annually or when there is an incident, i.e. in this case, if someone falls ill after taking part in the activity.
- For the purposes of Health & Safety, if you have not recorded it, you have not done it.