

# Covid-19 Supplementary Risk Assessment

Whole-Class Ensemble Tuition (non-blown instruments)

|                     |  |                         |                                  |
|---------------------|--|-------------------------|----------------------------------|
| Owner:              | Carl White   |                         |                                  |
| Consultees:         | Tony Johnson, Felicity French, Judith Lawler, Richard Field  |                         |                                  |
| Version:            | 9<br><i>This document will be updated in line with DfE and Government guidance. Please visit <a href="http://www.bradfordmusiconline.co.uk">www.bradfordmusiconline.co.uk</a> regularly to ensure that you have the most up to date risk assessment.</i> |                         |                                  |
| Date of assessment: | 4/1/22   | Review date (max 1 yr): | Upon updated government guidance |

## Description of activity

**Whole class and small group tuition on of 'dry' instruments.** If specific to a group, school or situation, provide details such as where it takes place (site, space, room) numbers involved, equipment and who leads the activity. **Refer to WCET Singing risk assessment if using vocal work.**

## References to related risk assessments

If there is a pre-existing risk assessment for this activity, refer to it here. You may also want to link to your risk assessment for collecting in and reallocating instruments.

## Existing control measures

These are the things you already do, or are inherent in the activity, that reduce the risks.

|   | Hazard   | Who is at risk? | Control measure(s)  | Who is responsible? |
|---|--|-----------------|---|---------------------|
| 1 | Understanding school adaptations and Risk Assessment to Co-Vid19 | MAS Staff       | First visit to a school, MAS staff to run through the school risk assessment and practicalities with appropriate member of school staff. Identify any higher risk children and what PPE and additional risk assessments are associated.   | MAS Staff           |
| 3 | Airborne transmission  | Adults          | Staff must wear face shield. Liaise with class teacher to ensure table set up allows for MAS staff to achieve adequate spacing wherever possible (2m recommended).<br>Staff must wear face mask when moving around communal areas in all schools and music centre environments. | MAS Staff           |
| 4 | Surface transmission via touch surfaces                          | Everyone        | Enhanced hand hygiene is routinely observed. Instruments that are not   | MAS Staff           |



|   |  |           |   |           |
|---|--|-----------|---|-----------|
|   | (handling and playing)   |           | mouth-blown can be shared but additional cleaning is required. See <a href="#">MM guide</a> for further information.  |           |
| 5 | Airborne and Surface transmission/close contact                                    | MAS Staff | Staff are requested to Lateral Flow Test twice weekly and report results to NHS and <a href="mailto:schoolsmusicandarts@bradford.gov.uk">schoolsmusicandarts@bradford.gov.uk</a> . National guidance on close contact referrals applies.                  | MAS Staff |
| 6 | Surface transmission via equipment used for playing backing tracks or accompanying | Teacher   | Clean PC, IT equipment or CD player for backing track or piano/keyboard. Refer to <a href="#">Music Mark's guidance</a> for advice on cleaning equipment. Do not assume that this has been done for you prior to arrival.                                 | MAS Staff |
| 6 | Surface transmission via amps and effect equipment.                                | Everyone  | Knobs, buttons, sliders etc on ICT equipment, amplifiers, CD/MP3 players and so forth should be wiped with antiseptic wipes. Do not use sprays or soaked cloths, to avoid liquids getting inside equipment. Always unplug from the mains before cleaning. | MAS Staff |
| 7 | Airborne transmission  | Everyone  | Ventilation is key. Open windows before the start of the session or sing outdoors. If windows are closed on entry, ensure that they are opened.   | MAS staff |

## Initial risk rating

|  |          |
|--|----------|
| How likely is the activity to result in actual harm (1-5)? | 2        |
| How severe would the consequences be (1-5)?                | 2        |
| <b>Risk rating (likelihood x severity)</b>                 | <b>4</b> |

|            |      |   |                 |   |       |   |   |
|------------|------|---|-----------------|---|-------|---|---|
| Likelihood | more | 5 |                 |   |       |   |   |
|            |      | 4 |                 |   |       |   |   |
|            |      | 3 |                 |   |       |   |   |
|            |      | 2 |                 |   |       |   |   |
|            | less | 1 |                 |   |       |   |   |
|            |      |   | 1               | 2 | 3     | 4 | 5 |
|            |      |   | better          |   | worse |   |   |
|            |      |   | <b>Severity</b> |   |       |   |   |

## Additional control measures

These are new measures identify to reduce the risk rating. It is usually easier (and it is perfectly acceptable) to reduce the likelihood of harm rather than the severity.

It is not necessary to implement additional control measures for every hazard identified. Prioritise the hazards you have identified and ensure that control measures are reasonable and proportionate.

|   | Hazard                | Who is at risk? | Control measure(s)  | Who is responsible? |
|---|-----------------------|-----------------|---|---------------------|
| 1 | Airborne transmission | Teacher         | Face shield must be worn. Face mask to be worn in communal areas. | MAS staff           |

|   |   |                 |  |           |
|---|---|-----------------|--|-----------|
| 2 | Airborne transmission (vulnerable teacher)  | Teacher         | Follow any additional arrangements made direct with the service manager (individual staff basis)   | MAS staff |
| 3 | Airborne transmission (vulnerable pupils)   | Pupil or pupils | Follow additional risk assessment advice provided by school. Initial conversation in school to identify any higher risk children and what PPE and additional risk assessments are associated.  | MAS staff |
| 4 | A child develops symptoms of COVID-19 during session delivery, the staff member could be exposed to infection | Everyone        | <p>Risk assessment conducted by the school, following government guidelines.</p> <ul style="list-style-type: none"> <li>• Staff member will follow the MAS activity risk assessment and ensure face shield is worn whilst delivering, face mask in communal areas.</li> <li>• Staff member will alert school staff as per risk assessment</li> <li>• Social distancing will have been observed where possible</li> <li>• Child will be isolated from group if symptomatic</li> <li>• Child will be sent for testing by school</li> </ul> <p>NHS Track and Trace will alert accordingly.</p>  | MAS Staff |
| 5 | The staff member develops symptoms of COVID-19 during a session   | Everyone        | <p>Staff to remain at home if displaying one of the following symptoms:</p> <ul style="list-style-type: none"> <li>• <b>High temperature</b></li> <li>• <b>Persistent cough</b></li> <li>• <b>Loss of taste of smell</b></li> </ul> <p>Staff to ensure timetable up to date and records all contacts with schools via Paritor on a daily basis<br/> If symptoms develop during a session the staff member must leave the site immediately, informing an identified member of staff and manager<br/> The staff member must obtain a test and report the results to their manager and the identified senior member of staff in school<br/> If the staff member test positive for COVID-19, they should isolate</p> | MAS Staff |

|  |  |  |                                       |  |
|--|--|--|---------------------------------------|--|
|  |  |  | in accordance with national guidance. |  |
|--|--|--|---------------------------------------|--|

## Residual Risk rating

|  |          |
|--|----------|
| How likely is the activity to result in actual harm (1-5)? | 1        |
| How severe would the consequences be (1-5)?                | 1        |
| <b>Risk rating (likelihood x severity)</b>                 | <b>2</b> |

|            |      |   |                 |   |       |   |   |
|------------|------|---|-----------------|---|-------|---|---|
| Likelihood | more | 5 |                 |   |       |   |   |
|            |      | 4 |                 |   |       |   |   |
|            |      | 3 |                 |   |       |   |   |
|            |      | 2 |                 |   |       |   |   |
|            | less | 1 |                 |   |       |   |   |
|            |      |   | 1               | 2 | 3     | 4 | 5 |
|            |      |   | better          |   | worse |   |   |
|            |      |   | <b>Severity</b> |   |       |   |   |

|                     |              |              |   |
|---------------------|--------------|--------------|---|
| <b>Risk rating:</b> | <b>1-6</b>   | <b>Green</b> | Monitor to ensure control measures are implemented consistently and that the rating remains valid.  |
|                     | <b>8-12</b>  | <b>Amber</b> | Try to identify additional controls to reduce the risk. Ensure that control measures are implemented consistently and look to improve by the next review. |
|                     | <b>15-25</b> | <b>Red</b>   | Cease this activity until additional controls can be put in place to manage the risk.   |

**Date communicated to staff/volunteers:** \_\_\_\_\_

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Position:** \_\_\_\_\_

## Remember:

- This is a legal document: you must do (or ensure that people working for you do) what you say in it.
- Risk assessments must be reviewed at least annually or when there is an incident, i.e. in this case, if someone falls ill after taking part in the activity.
- For the purposes of Health & Safety, if you have not recorded it, you have not done it.